



LAURA SECORD SCHOOL COUNCIL MINUTES
January 21, 2019

Item	Discussion, Events, Activities	Action/Upcoming Activities	Person(s) Responsible
1.0	Meeting was not held due to inclement weather. Reports submitted via email.		
2.0	Adoption of agenda <ul style="list-style-type: none"> • No Guidance Report – removed from agenda 		
3.0	Approval of November Minutes <ul style="list-style-type: none"> • 1st – Jennifer Johnson; will have Mike Balsom place on LSSS Website • 2nd – Natasha Lupish 		
4.0	Correspondence On Jan 21, Jennifer received an email from the PIC for Council Chairs with the following points: <ul style="list-style-type: none"> • PRO grants were announced and information regarding spending has been sent to School Principals. Email received by Jennifer and forwarded to Kelly. If we are interested in having a DSBN presentation to your parent community, please connect with your School Principal. • Reminder that financial support of \$500 has been provided to our school for the work of School Council. In order to further our efforts to reach out and engage parents and to support student achievement and well-being. Attachment for suggestions on the spending of these funds. • March School Council Chair Meeting – March 6, 2019 at Jeanne Sauve French Immersion Public School 	See PRO Grant section. We can apply some of the PIC funds towards PRO Grant event, if needed. The remainder can be used for our June Social event. Jennifer plans to attend Chair Mtg.	Kelly Jennifer/Jean Jennifer
5.0	Reports		

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5.1	Prefects	<ul style="list-style-type: none"> Grade 8 Open House ran very smoothly and we were able to pull from areas not needed to cover for more necessary areas. We were short prefects this year and so far this has been the only event where we have found having lower numbers to be an issue. We 'sat' the Christmas assembly which was the most 'smoothly sat' assembly of the year as all our prefects were in attendance for the assembly. Mr. Jabs and Mrs. Goodwin had asked for a few prefects to help with the Buyout volleyball tournament that was held on the last day of school before the break, where all students could put a team in and play a fun morning of volleyball. However after the start where we had students trying to sneak past to get out of class, we found prefects were no longer needed and we had one stay to manage the door but all the others returned back to class. Next year we would only have one prefect or a teacher may be more useful while dealing with students directly. <p><u>Upcoming</u></p> <ul style="list-style-type: none"> No upcoming events as exams are currently taking place and want all our prefects to focus on those. There will be more to come in Semester Two. 		
5.2	Student Union	<p><u>Semi-formal:</u></p> <ul style="list-style-type: none"> Happening Feb 7 at Stone Mill Inn Tickets being sold from the 11th to the 23rd 188 tickets sold about \$8460 income from ticket sales Dj, photographer, and lighting is booked <p><u>Student Union Sweaters:</u></p> <ul style="list-style-type: none"> Orders to be ordered next month 		
5.3	Principal	<ul style="list-style-type: none"> Course Selection in MSIP - Deadline Monday, January 21, 2019 Grade 9 Math EQAO — Tuesday, January 22, 2019 Examination Schedule — starts Thursday, January 24, 12:15 Period 1 - Friday, January 25, Period 2, 8:30 a.m. - Monday, January 28, Period 3, 8:30 a.m. - Tuesday, January 29, Period 4, 8:30 a.m. - Wednesday, January 30, Period 5, 8:30 a.m. 		

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		<ul style="list-style-type: none"> Semester 2 begins — Monday, February 4, 2019 Report Cards issued — mailed Monday, February 11, 2019 Early Release Day — February 15, 2019 Family Day Holiday - February 18, 2019 <p>February School Council meeting will be the first with the new Principal, Helena Tritchew, who comes to Secord from Thorold Secondary.</p>		
5.4	Treasurer	<p><u>Current account balances:</u></p> <p>\$923.51 (General account) \$1661.06 (Nevadaman account) \$500 (Annual PIC Fund) \$2584.57 (Current funds available) <u>\$1250</u> (Allocated Funds – Scholarships x 5 = \$1250) \$1334.57 (Forecast balance of at end of school year)</p> <p>* Possible expenses: Graduation \$500; Student Union Start-up = \$200</p>		
5.5	Event Volunteer Committee (EVC)	<p><u>PAST EVENTS</u></p> <ul style="list-style-type: none"> Nov 28 – Grade 8 Open House (attended by Heidi Poltl, Lori Blake, Jennifer Johnson, Richard Juritsch) December 13 - Christmas Concert (attended by Heidi Potl, Tracey Galbraith, Susan Baker, Jennifer Johnson, Richard Juritsch, Jean Kozela, Cathy Sonier) <p><u>UPCOMING EVENTS</u></p> <ul style="list-style-type: none"> February 7, 2019 – Secord Semi (To date we have not been asked to support this event) 	Confirm if parents on School Council are needed for semi-formal	Jennifer to ask Bill Reid and confirm back with Tracey (EVC)
5.6	PRO Grant	<ul style="list-style-type: none"> Approval received January 17 which is nearly 5 months late and does not leave much time to turnaround a broad scope 	Confirm consultant's fee, bio and workshop synopsis and share	Kelly

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	<p>event, yet we need to also adhere to original project scope on the application that was approved.</p> <ul style="list-style-type: none"> • Reminder: Grant approved for Council to implement a parent engagement event to help support and motivate their teens to reach success, including a keynote and possible breakout sessions; with refreshments • Budget approved: <ul style="list-style-type: none"> ○ \$800 – Speaker ○ \$200 - Refreshments • Re-connected Jan 19 with Caren Burt, a certified co-active coach (CPC) with expertise in leadership coaching, career/life counseling with 30-year HR career, to confirm interest and approach • Caren responded with genuine interest and will supply her bio, a synopsis of the workshop, and fee information by end of Jan • Once these items are received, Kelly will share them with the Council to confirm approval to proceed; followed by design of promotional materials and communications (e.g. email, poster, brochure, website, voicemail msg to parents, email, etc.) to be developed and implemented • Targeting an evening in May • Final report due back to PRO Grant body by June 2019 	back with Council for review and approval as soon as possible.		
6.0	Adoption of Reports	1 st – Jennifer Johnson 2 nd – Kelly Vlaar		
7.0	Other Business			
7.1	Drama Night (Feb 13)	Do we want to investigate the possibility of setting up a concession table again (water and cookies)? <ul style="list-style-type: none"> - Do we have enough time to organize? - Need to ask Tracey Thorpe if she approves. - Possibly share any proceeds with Drama Department. 	Confirm if this is possible/needed and plan accordingly	Jennifer/Jean/Tracey
7.2	Dates to Remember	Jan 12–Feb 24 Art Exhibition at Rodman Hall Feb 1 PA Day Feb 4 First day of Semester Two		

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		Feb 7 Winter Semi-Formal Feb 13 Drama Night at Secord, Tickets \$5 each Feb 15 PA Day Feb 18 Family Day Feb 25 School Council Meeting Mar 11 – 15 March Break		
8.0	Next Meeting	Monday, February 25th @ 7:00 pm (Library Learning Commons)		