



LAURA SECORD SCHOOL COUNCIL MINUTES
February 25, 2019

Present: Helena Tritchew, Jennifer Johnson, Kelly Vlaar, Richard Juritsch, Jean Kozela, Heidi Poltl, Leah Klassen

Regrets: Lori Blake, Natasha Lupish, Sandy Cowan, Tracy Turavani, Natalie Brown, Byron Gracey, Justin Moore

Item	Discussion, Events, Activities	Action/Upcoming Activities	Person(s) Responsible	
1.0	Call to Order/Welcome			
2.0	Adoption of agenda			
	<ul style="list-style-type: none"> No Guidance Report – removed from agenda 			
3.0	Approval of November Minutes			
	<ul style="list-style-type: none"> 1st – Richard Juritsch; Jennifer Johnson will request Mike Balsom place on LSSS Website 2nd – Jean Kozela 			
4.0	Correspondence	Reminder from PIC for Council Chairs to attend the March School Council Chair Meeting (March 6, 2019) at Jeanne Sauve French Immersion Public School	Jennifer plans to attend meeting and report back to Council at next meeting	Jennifer
5.0	Reports			
5.1	Prefects	<ul style="list-style-type: none"> Things have been inactive this time of year due to weather, exams and low number of activities involving Prefects Assisted with dissemination of report cards (Feb 19) Assisted with Gr. 10 literacy assembly (Feb 14) <p><u>Upcoming</u></p> <ul style="list-style-type: none"> Prefect selection for next year (May) Assist with Parent/Teacher conferences 	Parent-teacher conferences	Leah
5.2	Student Union	<ul style="list-style-type: none"> Distributed candies at lunch and held a raffle on a full jar on mixed candies for Valentine’s Day 	Plan and implement Spirit Week activities	Justin

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		<ul style="list-style-type: none"> Semi-formal was postponed due to inclement weather; re-booked venue and a new photographer since the previous one was not available for the new date (Feb 28) Started planning out a spirit week for March/April 		
5.3	Principal	<ul style="list-style-type: none"> New Principal, Helena Tritchew, provided an introduction of herself and general overview of current priorities Reiteration that during inclement weather, decisions to close school/cancel programs are carefully made in consultation with a number key stakeholders, including Superintendent, Transportation Services, etc. early in the morning Holding meetings with program leads to review current state, development needs and priorities; impressed by faculty and richness of programs and opportunities that the school offers Recent PD Day – Staff development focus was on inclusion, LGBTQ+, Identity, Gender expression, as well as PANDAS awareness training (auto-immune disorder exacerbated by strep virus); accommodations in place to support and protect student body 		Helena
5.4	Treasurer	<ul style="list-style-type: none"> Nevada license application recently renewed and report submitted <p><u>Current account balances:</u></p> <p>\$923.51 (General account) \$1660.17 (Nevadaman account) \$500.00 (Annual PIC Fund) \$2583.68 (Current funds available) <u>-\$1250.00</u> Allocated Funds – Scholarships x 5 = \$1250 \$1333.68 (Forecast balance of at end of school year)</p> <p>* Possible expenses: Graduation \$500; Student Union Start-up \$200; PRO Grant?</p>		Jean
5.5	Event Volunteer Committee (EVC)	<ul style="list-style-type: none"> No activity to report at this time 		
5.6	PRO Grant	<ul style="list-style-type: none"> Targeting an evening in May (several dates provided by facilitator) with 1.5 hour facilitated session, followed by reception Need to confirm date, develop promotional communication (poster, voicemail script, flyer, website info) 	Provide verbiage for promotional communications	Kelly/Caren Burt

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	<ul style="list-style-type: none"> Room set-up with tables for inter-action Reception – water, tea, coffee, cookies (TBD) Final report due back to PRO Grant body by June 2019 	<p>(poster, voicemail script, etc.) to Helena</p> <p>Confirm date and equipment (caf space /screen/projector/ wireless microphone)</p> <p>Confirm assistance with developing promotional materials (ie. graphic design) and facilitating RSVPs (admin)</p> <p>Plan reception items</p> <p>Complete final report (June)</p>	<p>Helena</p> <p>Helena</p> <p>Jean</p> <p>Kelly</p>	
6.0	Adoption of Reports	<p>1st – Heidi Poltl</p> <p>2nd – Richard Juritsch</p>		
7.0	Other Business			
7.1	Safe Talk Training	<ul style="list-style-type: none"> Confirm if training can be offered (free of charge) through Public Health Nurse for Council and Student Union members (if not already taken) 	Contact Public Health to request training in March/April	Helena
7.2	Dates to Remember	<p>March 10–15 March Break</p> <p>March 19 Early Progress Reports</p> <p>March 27 Gr. 10 Literacy Test</p> <p>April 19 Good Friday (School Closed)</p> <p>April 22 Easter Monday (School Closed)</p>		
8.0	Next Meeting	Monday, April 15th @ 7:00 pm (Library Learning Commons)		