



**LAURA SECORD SECONDARY SCHOOL COUNCIL
MINUTES
MONDAY NOVEMBER 16TH, 2020 – 7:00PM
ONLINE MEETING**

Note: (G) indicates guest attendance

Parent members and guests Present: Jenn Ajandi, Karen Chcoski (g), Joe Cheevers, Tara Christensen-Watson, Sandy Cowan, Colleen Egan, Amanda Fretz, Lyndsay Gazzard, Traci Gemmell, Joy Janzen, Jennifer Johnson, Jean Kozela, Mayumi Munoz, Lisa Schmauder

Staff/School representation Present: Christine Lafferty, Nicole Thompson, Teri Thompson, Helena Tritchew

Regrets: Katherine Dodd, Helen Mancini, Jan van't Reit, Ashley Warkentin, Shannon Pollock, Lucy Teminski, Leslie Wilson

| Item | | Discussion, Events, Activities | Action/Upcoming Activities | Person(s) Responsible |
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| 1.0 | Call to order/welcome (Cheevers/Cowan) | | | |
| | <ul style="list-style-type: none"> Attendance taken by Lisa S | | | |
| 2.0 | Adoption of agenda | | | |
| | <ul style="list-style-type: none"> Motion to accept 1st: Joy J Motion to accept 2nd: Jennifer J | | | |
| 3.0 | Approval of October 5th, 2020 Minutes | | | |
| | <ul style="list-style-type: none"> To be done at next meeting Motion to accept 1st: NA Motion to accept 2nd: NA | | | |
| 4.0 | Correspondence | <ul style="list-style-type: none"> None | • | • |
| 5.0 | Reports | | | |
| 5.a | Student Union Report (Nicole Thompson, staff representative) | <ul style="list-style-type: none"> Senior members of Student Union have been contacted to brainstorm ideas for this year. | • | • |

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| | | <ul style="list-style-type: none"> • Juniors who have expressed interest in Student Union will be contacted when we can begin to move ahead with activities. | | |
| 5.b | Prefect Report (Christine Lafferty staff representative) | <ul style="list-style-type: none"> • Prefects facilitated the Speed Friending Event with great success. While we worked through some technical issues, those grade 9s who attended were happy with the event. Speed Friending Event went well as they facilitated the event. Cohort O was in great attendance, hoping for more connection moving forward. • We will be looking into hosting another social or orientation in the future. | • | • |
| 5.c | Guidance Report (Leslie Wilson, information sent in) | <ul style="list-style-type: none"> • D2L is being heavily used for communication in all grade levels. • Grade 12 Grads are encouraged to keep looking at the grad page for updates: Post-secondary information and presentations available; Grad interviews are done • Volunteer Hours requirements have been amended for this year's grads, requiring only 20 hours completed. • Take our Kids to Work day were completed on November 4th. Some were live and some virtually based on the business. • We are waiting on DSBN direction regarding the Grade 8 transitions | • | • |
| 5.d | Principal Report (Helena Tritchew/Teri Thompson) | <ul style="list-style-type: none"> • Mid-term report cards will be distributed on November 27th via virtual methods. • Grade 12 marks are due November 18th, for submission to post-secondary early admissions. Marks will be uploaded November 20th. • Attendance management practices was shared with parents online as well as Best Practices for virtual learning. Parents are encouraged to read these to assist their kids in the current learning models. • Note for attendance teachers are using D2L to check activity in class. Parents are asked to use Messenger to record absences. Teachers have capability to adjust attendance if students are not actually participating. • Students are being encouraged to attend their MSIP in person class rather than work from home. • As of December 1st the learning model will move from 2 weeks/2 weeks to 1 week/1 week. This will allow for more frequent connections between student and teacher. This change is being made now to avoid students being out of 2 particular | • | • |

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| | | <p>classes for a duration of 4 weeks just before the end of semester.</p> <ul style="list-style-type: none">● Action plans are being developed for students struggling with the online/in class learning, following the progress reports. Parents are encouraged to call the school if they have concerns.● Questions: Will first term content be reviewed later in the year to keep students from falling behind in the fall? Answer: While the teachers are completing the curriculum in full as outlined by the province, they have been asked to pare down any unnecessary content that may have in past supplemented learning. This will allow for teachers to focus more on the necessary skills. Students are encouraged to look at summer school options to increase learning if they feel they need the extra help before next year.● We are still waiting on Student Verification forms.● Graduation Diplomas were picked up last month with drive by ceremonies. Professional photos were taken with family, friends and furry friends alike!● Yearbooks should be ready to be distributed by Christmas.● Reimbursements for last year's music trip have been completed in full, minus the deductible.● <i>Follow up action from last meeting: we will not be offering tax receipts for Mama Mia tickets.</i>● Those who purchased Mama Mia tickets last year may drop them off in the lock box at the front of the school for a full refund, if they wish.● <i>Follow up action from last meeting for after school Late Bus students during inclement weather: Study Hall will be available for students while they wait for the bus.</i>● November 18th PA day will focus on Equity and Inclusion.● Grade 12 student's literacy requirements have been waived for this year.● Grade 8 open house has been rebranded as The High School Sneak Peek. This is a board level initiative and will be driven by DSBN with school specific information on December 9th at 7:00pm for Laura Secord. Participation for specific groups will be communicated shortly. Break out rooms and rallying will be | | |
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| | | <p>planned. All information will be distributed electronically rather than paper format.</p> <ul style="list-style-type: none"> ● DNA registration will begin on December 9th through January 8th. Auditions will be done virtually in January. | | |
| 5.e | Chair Report (Joe Cheevers/Sandy Cowan) | <ul style="list-style-type: none"> ● We have added School Council Insurance for this year. While we have not taken this out in the past the school covered the cost. We will discuss who will cover the cost for subsequent years. ● Sandy will be attending the PIC meetings on Wednesday. She will be confirming information on the PIC Fund and Pro Grant money distribution for this year. At this time, we understand that any money that was given by the Ministry of Education is now being use for online educational nights. There will be a focus on mental health for at least one of these nights. ● Could we have a parent session on Technology in the school? ● Question: Will there ever be a coordination of learning platforms for all kids: Answers: Teachers have been given some freedom to choose their platform, but we do insist that D2L is used to direct students to any other communication platform. We have two teachers who are able to work with staff on the technical abilities. ● Student success department has been notified to look into the different formats. ● How will student snow days be handled this year for attendance? As this is a directive from DSBN Helena will follow up with our superintendent. | <ul style="list-style-type: none"> ● Snow Day procedure for this year ● Follow up on parent information nights on Technology in the School | <ul style="list-style-type: none"> ● Helena T ● Sandy |
| 5.e | Treasurer Report (Jean K) | <ul style="list-style-type: none"> ● The only change is \$1.80 in service charges ● We are hoping the Nevada Ticket sales pick up to help supplement the scholarship fund as we are currently short. ● We will budget for next year insurance fees. | <ul style="list-style-type: none"> ● | <ul style="list-style-type: none"> ● |
| 5.f | EVC Report (Jennifer Johnson) | <ul style="list-style-type: none"> ● No activities arranged. ● Contact Jennifer J if you are interested in helping on the committee. We do have a few names but will need more later. | <ul style="list-style-type: none"> ● | <ul style="list-style-type: none"> ● |
| 5.g | PRO Grant Report (Helen Mancini) | <ul style="list-style-type: none"> ● No report needed as we will not be receiving funding this year. | <ul style="list-style-type: none"> ● | <ul style="list-style-type: none"> ● |
| 6.0 | Adoption of Reports | | | |
| | <ul style="list-style-type: none"> ● Motion to accept reports 1st: Lindsay G | | | |

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| | <ul style="list-style-type: none"> ● Motion to accept reports 2nd: Jean K | | | |
| 7.0 | Other Business | | | |
| | Group picture | <ul style="list-style-type: none"> ● Virtual picture taken by Joe C and will be posted on website. | ● | ● |
| | Website updates | <ul style="list-style-type: none"> ● Mike Balsam is working to correct Jean K and Lisa S emails on our website. ● Please join the Secord School Council Facebook page. | ● | ● |
| | Inventory | <ul style="list-style-type: none"> ● Supplies are used during information events and fundraising initiatives: ● 2 totes, concession stand supplies, tablecloths, aprons and money belts, dish cloths, banner with stand, stand signs, brochures, candy and candy bowls, nametags and lanyards ● Jennifer J and Sandy will arrange a time to meet and hand off nametags. | | |
| 8.0 | Motion to Adjourn <ul style="list-style-type: none"> ● Motion to accept 1st: Jean K ● Motion to accept 2nd: Lindsay G Next Meeting <ul style="list-style-type: none"> ● Monday January 11th , 2020 – 7:00pm | | | |