



LAURA SECORD SCHOOL COUNCIL MINUTES
January 13th, 2020 - 7:00 pm

Present: Helena Tritchew (Principal), Jennifer Johnson, Sandy Cowan, Heidi Poltl, Helen Mancini, Jean Kozela, Keith LeClair, Tara Christensen-Watsom, Mayumi Munoz, Angie Kerr, Jan van't Riet, Olivia Reyno (Prefects), Carly James (Student Union)

Regrets: Tracey Turavani, Kelly Vlaar, Sarah Turavani (Prefect)

Item	Discussion, Events, Activities	Action/Upcoming Activities	Person(s) Responsible
1.0	Call to order/welcome		
2.0	Adoption of agenda Student Union Rep report put later, when Carly to arrive. Agenda adopted as revised.		
3.0	Approval of November 2019 Minutes 1 st – Helen Mancini 2 nd – Heidi Poltl		
4.0	Correspondence <ul style="list-style-type: none"> • None 	N/A	Jennifer
5.0	Reports		
5.1	Prefects <ul style="list-style-type: none"> • Jan 9th: DNA audition day. Prefects helped with registration, Prefects were assigned to a stream of students who were coming in for auditions. The Prefects were welcoming and helped these students navigate where to go during their time. • Olivia to find out about Prefect help required during Musical in March/April. 		Olivia/Tracey and Prefects
5.2	Student Union <ul style="list-style-type: none"> • February 13th: Semi-formal. Location: Stone Mill Inn. Time: doors open at 5:30pm. Runs from 6pm-10pm. Ticket cost: \$50 includes a three course meal, dancing and security. Theme: Fire 	*Possible need for parent chaperones	Tracey

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		<p>and Ice. (Council will be recycling centre pieces and re-decorating for this year's theme).</p> <ul style="list-style-type: none"> • Friday Feb 14th is a student day off (PA Day). Monday Feb 17th is Family Day. • Friday Jan 17th: Hot Chocolate Day and wear flannel. (Exam comfort) • Next week (Jan 20-22) One of these days to be a PJ day for students. • Exams: Jan 23-29. • Week of February 10-13: Spirit Week, more details to follow. • Student Union has a new Calendar Board in the foyer. It is updated for students to see all the events and news from Student Union 	(depending on Work Action from OSSTF)	
5.3	Principal	<ul style="list-style-type: none"> • Alternate school requests meeting was held. DNA student applicants:~50 students • Alternate school requests ~45 students. Details will be sent out to Elementary Principals. • Exams: Friday Jan 17th students will conference with teachers to know if they are exempt from taking an exam. Exemptions are for open level and applied level courses where students have achieved above 75% and have strong attendance. Official letter to go home Jan 20th. Students will know before the weekend so they can study and prepare for their exams. • Exam schedule: posted on school website, posted around school. Not sending home individual grading mark sheets to be environmental (save the paper). • Bus schedule remains the same during exam time. AM drop off, PM pick up. Students can stay in the school, must be in the library or cafeteria. Not to be wandering/hanging out in the halls. • Honour Roll Celebration: will be rescheduled to Semester 2. It will be during school work hours, to ensure staff can attend (due to Work Action). Parents and families are invited to attend. 		Helena/Tracey

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		<p>There will be a guest speaker, certificates handed to students and then refreshments. Tickets purchases prior to refreshments can be used. If not able to attend and had purchased tickets for refreshments, the office will reimburse.</p> <ul style="list-style-type: none"> • Musical: Mama Mia: Staff and students will continue to prepare for the March and April performances. If Work to Rule action changes the Musical may be put on pause. Right now carry on as business as usual. • Popcorn machine and two new ping pong tables have been purchased for student use. 		
5.4	Treasurer	<p>Report provided via email and provided by Jennifer Johnson, in Treasurer's absence. Christmas Concession brought in: \$145.00</p> <p>Current account balances:</p> <p>\$1088.91 (General account) \$904.33 (Nevadaman account) \$500.00 (Annual PIC Fund) \$1993.24 (Current funds available) <u>-\$1250.00</u> (Allocated Funds – Scholarships x 5 = \$1250) \$ 743.24 (Forecast balance of at end of school year, excluding future Nevadaman and concessions earnings)</p> <p>Jean is looking into the Concessions for Musical Mama Mia.</p>	<p>Closer to Musical: Concessions will be confirmed.</p>	Jennifer/Jean
5.5	Event Volunteer Committee (EVC)	<ul style="list-style-type: none"> • Semi-Formal: possible need for parent volunteers: wait and see regarding Work Action. 	<p>*Parents on deck in case required for Semi-formal. Make list, approx. 8 parents would be needed.</p> <p>-</p>	Tracey

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5.6	Chair's Report	<ul style="list-style-type: none"> • <u>Council By-Law Review and Voting</u> As per by-law article 15, it is time for a review of our by-laws, last updated May 2017. A copy of our by-laws is accessible on our tab of the school website. Recommendations for amendments will be presented to the council at the January 2020 meeting and will require a 2/3 majority to be passed. This review noted 5 points of the by-laws to update for clarification. <ol style="list-style-type: none"> 1. Articles 5 and 6 – Elections: for clarity we should identify the number of parent member positions on council. This is to reflect that we have acclaimed all who wished to join the council as voting members and have not seen a need to hold elections. If we state a specific number of members in our by-laws, we can have rules in place to trigger a formal election yet can operate within our by-laws and continue our preferred practice of accepting interested parents. 2. Article 7.3 – role of the executive- draft budget: in practice we have had a regular finance report from the treasurer but have not set a yearly budget plan outlining actual and expected incomes/expenses. 3. Article 7.4 – Chairs duties: for clarity an actual list of duties should be included. The list from the Regulations is available. 4. Article 8 point 2 – bursaries: it is stated council will designate the number of bursaries each year. For clarification. It has been our practice to designate 5 bursaries. This could be identified as the target with our discretion to change dependant on funds. 	Sandy Input from Jean

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		<p>5. Article 10 point 3 – a copy of meeting dates will be sent to the local trustee: this has not been our practice. Council should discuss keeping and implementing or discarding.</p> <p>Proposed Amendments (as discussed at November 18th meeting and reviewed at January 13th meeting):</p> <ol style="list-style-type: none"> 1. 5.1: the school council is composed of up to 30 parent members.... 2. 6.3: add – when numbers seeking positions on council exceeds 30. 3. 6.5: point 5: add if needed. 4. 7.3: change December to November 5. 7.4: add point 3 - duties include but are not limited to: arrange meetings, prepare agenda, chair meetings, ensure minutes recorded and maintained, facilitate conflict resolution and communicate with principal on behalf of council. 6. 8 point 2: change to school council will designate 5 bursaries of \$250 each as resources permit. Number of bursaries may be adjusted yearly at discretion of council given available funds. 7. 10 point 3: Change to – A copy of the list of dates and times of meetings will be publicly posted on the school website. <p>Amendments are discussed. Voting: Jennifer, Sandy, Heidi, Keith, Tara, Jean, Mayumi, Carly. Vote passed to accept the amended minutes.</p> <ul style="list-style-type: none"> • Safe Talk Trg – Date set: Monday January 27th. Arrive 5:45pm. Talk to start at 6pm-9pm. Space for 15 people. 14 people on the list. Helena to reach out and confirm interested parent who had contacted her. This would make 15 people. 	<p>Jennifer, Sandy and Helena to discuss evening. Helena to provide food and</p>	<p>Jennifer/Helena</p>

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		<ul style="list-style-type: none"> Mama Mia performances: 7 performances with 1 matinee. Dates: March 26,27,28,29 (Matinee at 2pm) April 2,3,4. Evening performances at 7pm. Farm to School Grant: Main question to find out if they have experience working with Chartwell's and how this partnership would look. Jennifer and Sandy looking to set up a networking night inviting the other Secondary School council chairs of the DSBN and members, to get to know each other and share council practices. 	<p>refreshments (coffee) for the evening, from the PIC fund.</p> <p>Volunteers to be organized for Concessions.</p> <p>Jennifer to find out about Chartwell and Farm to School working together</p> <p>Jennifer is reaching out. Possible date in March for network night.</p>	<p>Tracey</p> <p>Jennifer/ Helena</p> <p>Jennifer</p>
6.0	Adoption of Reports			
7.0	<p>Other Business Questions regarding grade 9 EQAO Math for this term. Grade 9's will not write EQAO grade 9 Math this term. Will need to wait and see what Minister SL says for June. Second Math department has accommodated for this by providing their own culminating activity for grade 9 students to complete in lieu of and that meets curriculum requirements.</p> <p>Other questions regarding: Work Action from Unions and Ministry. Clarification provided that at Secondary, at this time, student activities will still be run. If work action goes to work to rule: DNA student programs are part of the teachers teaching schedule so this would not be affected.</p>			
7.1	Important Dates	<ul style="list-style-type: none"> Exams: Jan 23-29 Semi-Formal: Feb 13 		

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		<ul style="list-style-type: none"> PA Day and Family Day: Feb 14 and Feb 17 		
7.2	Items for Next Meeting	<ul style="list-style-type: none"> Concessions for Mama Mia Reminder to Council members to attend a min. of 3 meetings in order to remain an active member and attend the year-end social 		
8.0	Next Meeting	Monday, February 24th 2020 @ 7:00 pm (Library Learning Commons)		